



ALDENHAM P
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— RIYADH —

Ramadan End of Day Policy 2026

Version	Date	Name	Summary of Changes
1	9.2.2026	M.S.Bedford	Review and Approval
Approved by: AEG + Head			Date: 9.2.2026
Review Date: 8.2.2027			

This is a copy controlled document. If you are unsure of it being the most current version, please refer to the office. If you need any changes to be made please speak to the office or the Policy Manager.

Aldenham Prep Riyadh Mission

At Aldenham Prep School, we provide a happy, nurturing, and warm environment where quality learning takes place, and the needs of each individual child are fulfilled.

Aldenham Education Group Vision

Aldenham Education Group is a disruptive, owner-operated education organisation committed to redefining excellence in international schooling. Rooted in the 425-year legacy of Aldenham School in the UK, we blend tradition with innovation to create non-franchise schools that are built on substance, not scale.

Our ethos is driven by the Japanese philosophy of *Kaizen* – a relentless pursuit of continuous improvement. We champion a culture of meritocracy, where talent is recognised, effort is rewarded, and every member of our school communities is empowered to grow and thrive.

We believe in delivering high-quality academics alongside a rich co-curricular programme, strong pastoral care, and a deep commitment to wellbeing. Our schools provide a rounded education where every child is known, valued, and nurtured — developing character, confidence, and the skills to succeed in life.

Aldenham Prep Riyadh Aims

Our Key Aims

- ✓ *To encourage a love of learning in order to aspire to academic excellence and a broad education for all pupils*
- ✓ *To foster good relationships and partnership between staff, pupils, parents and the wider community*
- ✓ *To ensure that each individual pupil is nurtured, and encouraged to make the most of their own special talents*
- ✓ *To emphasise the importance of the social, moral and spiritual dimensions of community life in a modern society*
- ✓ *To provide a well-planned, well-organised environment giving children rich and stimulating experiences*

Aldenham Prep Riyadh Ramadan End of Day Policy 2026

(Tuesday 17th February to Thursday 19th March)

Our Goal

To ensure every child has a safe, calm, and predictable end to their school day. We aim to partner with parents to manage the unique timing challenges of Ramadan, while ensuring our staffing and care remain consistent and reliable for all children.

A Simple Overview

We understand adjusting schedules can be challenging. To support a smooth transition, we offer a **two-time courtesy period** for genuine unexpected delays. Our shared goal is to then ensure your child has a guaranteed, enjoyable place in our **Ramadan Wrap-Around Care** for any future later pickups, providing peace of mind for you and a fun, structured environment for them.

I. What Counts as a Late Pickup?

- **School Ends:** 1.30pm
- **Late Time:** Any arrival **after 1.40pm**
- **Procedure:** Children not collected by 1.40pm will be warmly escorted to the Wrap-Around Care class for their safety and comfort.

We kindly ask parents to call the school office in advance if they know they will be delayed to reduce their child's waiting time.

2. Our Supportive Process & Partnership

We manage later pickups with a clear, stepped approach focused on well-being, communication, and forward planning.

Step	Action	Result & Next Steps
1st Late Instance	Your child receives supportive care in the Club.	No charge. We understand that unforeseen issues can occur. A courtesy reminder of the policy will be provided.
2nd Late Instance	Your child is cared for in the Club.	No charge, but a required supportive conversation. Our Program Manager will contact you to schedule a brief, supportive meeting. The purpose is to understand any ongoing challenges, discuss the impact of late pickups on your child, and collaboratively explore the option of registering for the Wrap-Around Club to ensure a consistent, positive experience.
3rd+ Late Instance (if still unregistered)	Your child is cared for in the Club on an ad-hoc basis.	A supervision fee of 115 SAR will be applied for that day, as dedicated staffing must be maintained for unregistered care.

Extenuating Circumstances: We understand that isolated, significant events beyond your control (e.g., a major traffic incident, a medical emergency) can occur. In such rare cases, please contact the office at your earliest opportunity to discuss the situation. This communication allows us to apply appropriate discretion, which may include not counting the instance toward the above steps.

3. The Best Path Forward: Proactive Planning

The simplest way to ensure a stress-free experience for your child and avoid any fees is through **advance registration**.

☒ **The Recommended Solution: Join the Ramadan Wrap-Around Club.**

This guarantees your child a spot in our engaging program, transforms waiting time into fun, and gives you complete peace of mind. It represents our ideal partnership for your child's benefit.