



Digital Safety Policy

Version	Date	Name	Summary of Changes
1	April 2025	M.Aston	
2	16.10.2025	M.S. Bedford	Review and approval
Approved by: AEG + Head			Date: 16 th October 2025
Review Date: 15 th October 2026			

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Aldenham Education Group Vision

Aldenham Education Group is a disruptive, owner-operated education organisation committed to redefining excellence in international schooling. Rooted in the 425-year legacy of Aldenham School in the UK, we blend tradition with innovation to create non-franchise schools that are built on substance, not scale.

Our ethos is driven by the Japanese philosophy of *Kaizen* – a relentless pursuit of continuous improvement. We champion a culture of meritocracy, where talent is recognised, effort is rewarded, and every member of our school communities is empowered to grow and thrive.

We believe in delivering high-quality academics alongside a rich co-curricular programme, strong pastoral care, and a deep commitment to wellbeing. Our schools provide a rounded education where every child is known, valued, and nurtured — developing character, confidence, and the skills to succeed in life.

Aldenham Prep Riyadh Mission

At Aldenham Prep School, we provide a happy, nurturing, and warm environment where quality learning takes place, and the needs of each individual child are fulfilled.

Aldenham Prep Riyadh Aims

Our Key Aims

- ✓ *To encourage a love of learning in order to aspire to academic excellence and a broad education for all pupils*
- ✓ *To foster good relationships and partnership between staff, pupils, parents and the wider community*
- ✓ *To ensure that each individual pupil is nurtured, and encouraged to make the most of their own special talents*
- ✓ *To emphasise the importance of the social, moral and spiritual dimensions of community life in a modern society*
- ✓ *To provide a well-planned, well-organised environment giving children rich and stimulating experiences*

Aldenham Prep Riyadh Digital Safety Policy

Scope

- Applies to all staff (teachers, support staff, consultants, volunteers) and students.
- Covers school-provided devices and personal devices brought onto school premises.

Online Communications

- Acknowledges the educational benefits and risks of online tools (websites, messaging, social media, VR, games, smartphones, etc.).
- Recognises dangers like cyberbullying, grooming, and long-term reputational harm.
- Key actions:
 - Regular risk assessments.
 - Controlled access through filtering/monitoring.
 - Educating students on safe and lawful online behaviour.

Linked Policies

- Safeguarding Policy
- Staff Code of Conduct
- Health and Safety Policy
- Behaviour Policies
- Anti-Bullying Policy
- Acceptable Use of ICT Policies
- Social Media Policy
- Data Protection Policy

Roles & Responsibilities

- **DSL (Designated Safeguarding Lead):** Overall responsibility for online safety.
- **IT Team:** Supports DSL, maintains secure infrastructure, monitors usage, filters content, works with third-party consultants (Jawraa).
- **All Staff:** Promote safe online behaviours and report concerns.
- **Students:** Follow Acceptable Use Policy and report issues.
- **Parents:** Essential partners in reinforcing online safety at home.

Staff Training and Responsibilities

- All staff must:
 - Read and agree to the ICT Acceptable Use Policy.
 - Receive online safety training (during induction and ongoing INSET).
 - Integrate online safety discussions in teaching.

Duty to Report Breaches

- Immediate reporting to IT Team for technical breaches.
- Safeguarding concerns reported to DSL (ideally via Edunation system).

Online Safety in the Curriculum

- Integrated into IT, PSHE, Wellbeing sessions, and assemblies.
- Topics include:
 - Strangers online.
 - Data protection.
 - Respect for others' information and images.

Parental Guidance

- Ongoing engagement with parents.
- Communication when concerns about a pupil's online behaviour arise.

Use of Email and Social Media

- Staff and pupils must:
 - Avoid risky, harmful, or unlawful online behaviour.
 - Respect confidentiality and copyright.
 - Understand that school email and internet use is monitored.
- Breaches may lead to disciplinary action.